

SUMMONS

**Notice is hereby given that the meeting of the Full Parish Council will take place at
7.30pm on Tuesday 13 October 2026 in the Community Centre**

Shelly Webb (Clerk) 07.10.2026

AGENDA

- 1) **1.1 Absent Councillors.**
1.2 Declarations of Interest.
- 2) **2.1 Public Time.**
2.2 County Councillor Report.
2.3 Borough Councillor Report.
- 3) **3.1 Future Meetings** Planning & Environment on Tuesday 27 October 2026
 Neighbourhood Plan on Tuesday 27 October 2026
 Full Parish Council on Tuesday 10 November 2026

3.2 Approve and sign:
3.2.1 The minutes of the Full Parish Council Meeting on Tuesday 8 September 2026
3.2.2 The minutes of the Planning & Environment Meeting on 22 September 2026
3.2.3 The minutes of the Neighbourhood Plan Meeting on 22 September 2026
- 4) **Reports On Key Areas**

4.1 Finance, Insurance and Staffing
4.1.1 Approve payments
4.1.2 Approve bank reconciliation
4.1.3 Approve increased hourly pay rate for Minute Secretary - changed to £12.71 from 1 April 2026
4.1.4 Consider grant application from Sustainable Overton
4.1.5 Approve payment of £60 for winter planting of the fingerpost display
4.1.6 Approve payment of £240 for winter plating of 6x displays on Winchester Street

4.2 Leisure
4.2.1 Consider quotes regarding Fencing at Little Meadow
4.2.2 Consider quotes regarding maintenance of the verge adjacent to Sapley Lane Playing Field

4.3 Transport
4.3.1 Consider quotes from SLR speed camera providers

4.4 Communications and Marketing
4.4.1 Suggestions of Councillor articles for Overton News and Views
4.4.2 Saturday Market feedback

4.5 Neighbourhood Plan
4.5.1 Update on recent activities
4.5.2 Approve Neighbourhood Plan Site Assessment and Allocation Working Group Terms of Reference

4.6 Business
4.6.1 Approve OBA Christmas Market insert